

Melissa Coulter

Odessa College

Contact Information

Educational Credentials

Master of Information Technology. (18 graduate hours) American Intercontinental University, Hoffman Estates, IL, 2005.

Master of Education, Instructional Technology, American Intercontinental University, Hoffman Estates, IL, 2004.

Master of Education. (18 graduate hours), University of Texas of the Permian Basin, Odessa, TX, 1998.

Bachelor of Business Administration, Computer Information Systems, West Texas A & M University, Canyon, TX, 1992.

Teaching

- *MS Word*
- *MS Excel*
- *Programming Logic*
- *Introduction to Networking*
- *Web Browsers*
- *MS Access*
- *MS Powerpoint*
- *Computer Ethics*
- *Operating Systems*
- *MS Outlooks.*
- *Adobe Photoshop*
- *Adobe Illustrator*
- *Adobe Flash*

Professional Experience

- *AVID Training Fall 2012 and Spring 2013*
- *Sewell Leadership Event, Spring 2011*
- *Online Learning Differences, Fall 2010*
- *Ethical Hacking, Workshop, April 2009*
- *SmartThinking Faculty Orientation, 2009*
- *Texas State Technical College Connection, Waco, Texas, March 2009*
- *Building Virtual Bridges, College of the Southwest Hobbs, NM, August 2007*
- *FISH Philosophy, Charles Scott, August 2007*
- *ACET Annual Conference, San Antonio October 2007*
- *Adobe Dreamweaver 8.0 training, Austin, TX, 2006*
- *Adobe Fireworks 8.0 Training, Austin, TX, 2006*
- *Macromedia Flash 8.0 Developers Training, Austin TX, 2005*

- *Blackboard Boot Camp, May 2005*
- *“Keeping ‘Em Once You’ve Got Em”, Starlink, April 7, 2005*
- *Learning Styles Clinic, Dr Gail Platt, May 2005*
- *Partners in Advising for Student Success, Martha Kunkel, March 2004*
- *Taking Student Success Seriously, Dr Vincent Tinto, January 2003*
- *Challenges to the Adult Learners, Dr Manning, October 2002*
- *Microsoft Networking Essentials Exam, July 14, 2000.*

Program/Department Responsibilities

List your departmental/program responsibilities here. Include dates. If you have nothing to report, enter “Nothing to report.” under the heading.

Service

- *Member, Faculty Senate, Odessa College, 2006-2007*
- *Vice President, Faculty Senate, Odessa College, 2007-2008*
- *President, Faculty Senate, Odessa College, 2008-2009*
- *WECM Maintenance Project Workshop, December 2005*

Professional Publications and/or Presentations

Prepare Instructor Resources

- *Go! With Microsoft Office by Gaskin, Farrett, Vargas, Marks, Pearson – Prentice Hall. Highlighted Overlays for Excel and Access Sections.*

Community Service

Member – University Park Baptist Church, 1999 - Present

Volunteer in Public Schools – Austin Montessori Elementary, 2000 - Present

5 year service award

10 year service award

125 hours of service award

Volunteer – Computer Science Division, UIL Region 3 competition, 2000 - 2008

Volunteer – Literary Events, UIL Region 3 competition, 1994 - 1999

Volunteer – Parent Teacher Association, Austin Montessori, 2000 - Present

President – Parent Teacher Association, Austin Montessori, 2006 - 2008

Volunteer – City Council Parent Teacher Association, ECISD, 2006 - 2011

Volunteer – West Texas Festival of the Celts, Volunteer, 2003 - 2006