

Danny Bailey
Odessa College
Contact Information

Educational Credentials

- **B.S. Wayland Baptist 1989**
- **M.A. UTPB 1993**
- **Electrical Journeyman License 1977-1981**
- **Electrical Master License 1981-Present**
- **TEA Vocational Teaching Certification 1989**

Teaching

- **All electrical\electronic catalogue course listings from 1989 to present**

Professional Experience

- **Adjunct Instructor, Odessa College 1984-1987**
- **Instructor, Odessa College 1989 – Present**

Industry and/or Educational Related Experiences

- **Instructor, Electrical Trades, Caprock High School, Amarillo, Texas**
- **CE Electrical Instructor, Odessa College for Enron in Orlando Florida, 2001**
- **Various CE electrical training courses**

Program/Department Responsibilities

- **Students**
 - Create opportunities to recruit students
 - Advise\counsel students
 - Review student transcripts
 - Assist students with degree\certificate applications and transcript reviews
 - Inform registrar on Add\drop information
 - Tutor students
- **Responsibilities to immediate supervisor and O.C. administrators**
 - Operations and review of program
 - Attend all required meeting
 - Complete required reports, forms, etc.
 - Serve on committees
 - Present changes to curriculum committee as needed
 - Coordinate and examine grant opportunities
- **Supplies and equipment**
 - Purchase material for labs
 - Plan\purchase equipment for classroom and labs
 - Maintain existing lab equipment
 - Inventory equipment, supplies, and material
 - Maintain an operating budget
- **Faculty\Adjuncts**
 - Find qualified adjuncts
 - Find substitute instructors
 - Supply adjuncts with syllabus, textbooks, lab manuals, and classroom equipment and supplies
 - Liaison between faculty\adjunct and Odessa College (other instructors, dean, HR, VP, etc.)
 - Keep faculty\adjuncts informed of O.C. dates, policies, procedures, etc.
- **Instructor**
 - Teach assigned classes
 - Substitute when necessary

- Student evaluations
- Maintain office hours
- Arrange field trips
- Keep current on latest technologies
- Keep current on changes in codes, licenses, laws, rules, etc.
- Develop curriculum and syllabus
- Business and Industry
 - Create and maintain an advisory board
 - Maintain relationship with local business and industry
 - Identify needs for local business and industry
 - Maintain relationship with TWC and others
- School Districts
 - Create dual credit courses
 - Recruit high school students

Service

- **ABE (SACs) committee-1989**
- **DevEd committee – 1991-1994**
- **Faculty Senate - 1994-1996**
- **Interview Committee for Physical Plant hire 1997**
- **Interview Committee for Physical Plant director 2011**
- **Interview Committee for Machine Tech instructor 2011**
- **Interview Committee for Instrumentation instructor 2011**

Professional Publications and/or Presentations

- **Nothing to report**

Community Service

- **Permian Basin Fair volunteer 1989-2007**
- **CAF Volunteer 2005-present**
- **Habitat for Humanity 1996, 2000-2003, (Midland 2011-2012)**
- **Electrical Board for the City of Odessa 1993-2007**

Awards & Honors

- **NISOD 1993**

Professional Memberships

- **Nothing to report**