

English 1302
Composition and Literature
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COURSE PREREQUISITE: English 1301

COURSE DESCRIPTION: This course consists of reading and analyzing selected works from the principle genres of literature. It also introduces research technique. The course requires analytical papers on literature, research exercises, supplemental readings and examinations.

TEXTBOOK: *Literature: An Introduction to Fiction, Poetry and Drama*. Eleventh Edition. Eds. X. J. Kennedy and Dana Gioia. Pearson Publishing. You can buy this book in the bookstore here on campus or order it online by following this ink: <http://www.odessacollegebookstore.com>.

LEARNING OUTCOMES: By the end of this course, students will be able to do the following:

- Read, analyze and recognize characteristics of selected literary genres and identify essential details and facts in those works.
- Organize library research materials and write a literary research project or paper which demonstrates the proper use of quotations, citations, and list of works cited.
- Write analytical papers on one or more literary works in a given genre or genres.
- Demonstrate an understanding of standard terminology to describe genres.
- Summarize the essential elements of each genre and each literary selection.

COURSE REQUIREMENTS:

- Daily Work: It's important to me that you interact with each piece of literature so that you gain a working knowledge of the material we're covering. Thus, you'll have what I call daily grades, which will require you to do things like answer study questions to guide you in close reading; write short paragraphs responding to a prompt; participate in guided class discussions. Though none of these assignments alone is statistically significant, altogether these assignments will be averaged to count 25% of your grade.
- Three exams, one over each unit: 10% each at 30% total
- One primary source literary analysis, 4-6 pages: 10%
- One research paper, 5.7 pages: 15%
- Final exam: you must take the final in order to pass the class. Failure to take the final will fail you in the course, regardless of your mathematical average: 20%

WHAT YOU NEED TO COMPLETE THE COURSE SUCCESSFULLY

- The course is NOT self-paced. I will typically make assignments on Monday morning with the deadline for the assignment falling on the following Sunday night. In other words, you'll normally have a full week to complete assignments. In addition, I will post explanatory and (I hope) helpful announcements several times a week to assist you in being successful. So while you can choose when you want to work on your assignments during a normal week, you'll still need to abide by my posted deadlines or else suffer late penalties (explained later in this policy statement).
- Regular access to a computer and Internet. If your computer breaks during the semester, you must find an alternate computer and continue to access the course and submit assignments on time. A computer crash is NOT an excuse for failing to work the class. The Student Learning Center (first floor of the library) has open access computers that are available for your use when the campus is open. You can check their website for their hours: www.odessa.edu/dept/slc/.
- You also need to activate your OC student email account, if you have not already done so. The instructions for doing so are on OC's home page. Use your OC student email to work the course and to communicate with me.
 - Please sign your name to your emails and read them over before you send them to me.
 - Ask yourself if you've given me enough information and background to answer your question or respond to you.
 - From your point of view, it sometimes feels like it's just me and you in the class, but from my point of view, I have a lot of students, all with different needs and stories. Sometimes it's hard for me to keep it all straight without extra help from you to remind me of what you need.
- You need to know how to attach a file to an email, whether you're sending in Blackboard or through your OC student email account. **Warning:** To keep a copy of all email transmissions sent to me via student email, you will need to save those emails to the "sent" email folder. Otherwise, they will be deleted.
- You will need a word processing program of some type (Word, WordPerfect, Works, etc). If you use a word processing software other than Word, you will need to save your document in Rich Text Format. Otherwise, I may not be able to open it to grade. If I cannot open your document because you failed to save it in Rich Text, then you are subject to the same late penalties that you would be if you hadn't sent the assignment to me at all.
- You should always save a copy of everything you do, either on your computer's hard drive or on some kind of storage device such as a thumb drive, a disk or a CD. Never give me or any other teacher the ONLY copy of a piece of work.
- Because there is some audio and video content, students will need working speakers. If you do not have PowerPoint installed on your computer, you will need to download this viewer:



<http://www.microsoft.com/downloads/details.aspx?FamilyId=428D5727-43AB-4F24-90B7-A94784AF71A4&displaylang=en>

ASSIGNMENTS AND LATE WORK

- Unless prior arrangements have been made with me, I will deduct five points per day for each day an assignment is overdue. **Assignments over one week late will receive a grade of "F."** Computer problems are not an acceptable excuse for late assignments; make sure you have a backup computer in case of emergencies. The Student Learning Center has open access computer labs that you can use. Call 335-6878 for hours.
- For **full** credit, you **MUST** submit your work via the Assignments link in available in the Content section of Blackboard.
- If you miss the deadline on a test, you have **one week** to make it up, accruing the five points off per day after the closing deadline as a late penalty. After one week, I will release the graded test back to the students who took it and once the graded test has been released, you lose the option of taking that test, **giving you a zero** for that assignment.
 - If you have problems during a testing period, please contact me immediately. You may be required to make up the test either in my office or in the testing center.
- Discussion board participation must occur during the time the discussion board is open. **Once it closes, you lose the opportunity to participate and must take the grade earned, even if it's a zero.**

CHEATING/ACADEMIC DISHONESTY: Plagiarism is defined as using someone else's words and/or ideas without giving that person credit. If you plagiarize, you'll receive a zero on the assignment without the option to re-do. Plagiarism does include copying and pasting from Internet sources.

DISABILITIES: Students with disabilities should refer to <http://www.odessa.edu/dept/counseling/disabilities.htm> or contact Becky Rivera directly, brivera@odessa.edu. All requests for accommodations must be channeled through the counseling area.

COURSE OVERVIEW

Unit One: Fiction	In this unit, students will study the conventions of short fiction and learn how to do a primary source literary analysis. Students will take a unit exam as well.	Each unit of study will last approximately five weeks. Each unit will contain daily grade activities, such as study questions, discussion boards, and short writing activities.
Unit Two: Drama	In this unit, students will study the conventions of drama. The paper for this unit will be an original literary analysis, supported by limited secondary research. Students will take a unit exam.	
Unit Three: Poetry	In this unit, students will study the conventions of poetry. There will be no formal paper for this unit, but students will do shorter writing assignments as part of their daily grades.	
Final Exam	The final will be a comprehensive, pre-announced essay topic.	