

## Course Syllabus

NOTE: This syllabus is subject to change during the semester . Please check this syllabus on a regular basis for any updates.

|                     |   |                                     |
|---------------------|---|-------------------------------------|
| <b>Department</b>   | : | Cosmetology                         |
| <b>Course Title</b> | : | Artistry of Hair, Theory & Practice |
| <b>Section Name</b> | : | CSME 1451 T1                        |
| <b>Start Date</b>   | : | 1/2/2012                            |
| <b>End Date</b>     | : | 5/30/2012                           |
| <b>Modality</b>     | : | FACE-TO-FACE                        |
| <b>Credits</b>      | : |                                     |

## Instructor Information

|                   |   |                 |
|-------------------|---|-----------------|
| <b>Name</b>       | : | Shawanda Cox    |
| <b>OC Email</b>   | : | scox@odessa.edu |
| <b>OC Phone #</b> | : | 432-335-6524    |

## Course Description

**Instruction in the artistry of hair design. Topics include theory, techniques, and application of hair design. The student will identify the terminology related to hair structure, growth, and distribution; exhibit workplace competencies related to the artistry of hair; and demonstrate the proper application of hair design.**

## **Prerequisites/Corequisites**

**Orientation to Cosmetology**

## **Scans**

**1, 2, 5, 8**

## **Course Objectives**

**After completing this course, the student should be able to demonstrate competency in:**

**1.00 Professionalism**

**3.00 Histology of Hair Skin and Nails**

**4.00 Properties of the Scalp and Hair**

**8.00 Sanitation, Sterilization and Bacteriology**

**13.00 Safety Precautions**

**15.00 Draping**

**17.00 Hair Styling and Shaping**

**25.00 General**

PLEASE PUT YOUR DEPARTMENT SPECIFIC INFORMATION IN THIS AREA

**Required Readings/Materials**

**Milady's Standard Textbook of Cosmetology**

**Student Practice Kit**

**Course Requirements (Lectures, Assignments and Assessments)**

1. Attend class on a regular basis, whenever absent, notify instructor
2. Record clock hours required by TDLR clocking in on a computer.
3. Wear required uniform to be permitted to attend class and receive hours.
4. Bring supplies and textbook daily.
5. Write a report on an assignment topic and possibly report orally.
6. Complete exams covering specified unit material.
7. Perform in class, the skills taught in theory in an effort to reinforce learned knowledge.
8. Participate in class assignments by working on manikin, model or other students and allowing them to perform temporary services on them.

#### *Week 1*

**Topic/Overview:** This week focuses on

#### **Summary of Week 1 Assignments & Activities**

| Item(Name)                             | Type                                | Description  | Due             |
|--|-------------------------------------|--|-----------------|
| Ch. 9 Properties of the Hair and Scalp | <i>Curling Iron &amp; Flat Iron</i> | <i>Learn proper manipulation of equipment</i>              | <i>1/7/2012</i> |
|  | <i>Vocabulary</i>                   | <i>Students will write out Terminology and Definitions</i> | <i>1/7/2012</i> |
|  | Theory                              | Students will complete review questions in Theory Workbook | 1/7/2012        |
|  |                                     |  |                 |
|  |                                     |  |                 |

*Week 2*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                                  | Type                               | Description   | Due              |
|---|------------------------------------|---|------------------|
| <i>Chapter 12 Principles of Hair Design</i> | <i>Roller Sets &amp; Comb Outs</i> | <i>Learn and perform direction and manipulation of rollersets</i> | <i>1/14/2012</i> |
|   | <i>Vocabulary</i>                  | <i>Students will write out Terminology and Definitions</i>        |                  |
|   | <i>Theory</i>                      | <i>Students will complete review questions in Theory Workbook</i> |                  |
|   |                                    |   |                  |
|   |                                    |   |                  |

*Week 3*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)  | Type               | Description  | Due       |
|---|--------------------|--|-----------|
| <i>Chapter 13<br/>Shampooing Rinsing<br/>and Conditioning</i> | <i>Fingerwaves</i> | <i>Learn and perform<br/>direction and<br/>manipulation of<br/>fingerwaves</i> | 1/21/2012 |
|   | <i>Vocabulary</i>  | <i>Students will write<br/>out Terminology and<br/>Definitions</i>             |           |
|   | Theory             | Students will<br>complete review<br>questions in Theory<br>Workbook            |           |
|   |                    |  |           |
|   |                    |  |           |

Week 4

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                        | Type               | Description  | Due              |
|-----------------------------------|--------------------|--|------------------|
| <i>Chapter 15<br/>Hairstyling</i> | <i>Fingerwaves</i> | <i>Learn and perform<br/>direction and<br/>manipulation of<br/>fingerwaves</i> | <i>1/28/2012</i> |
|                                   | <i>Vocabulary</i>  | <i>Students will write<br/>out Terminology and<br/>Definitions</i>             |                  |
|                                   | <i>Theory</i>      | <i>Students will<br/>complete review<br/>questions in Theory<br/>Workbook</i>  |                  |
|                                   |                    |  |                  |
|                                   |                    |  |                  |

Week 5

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**



| Item(Name) | Type       | Description  | Due      |
|------------|------------|--|----------|
| Ch. 15     | Pincurls   | <i>Learn and understand base direction and control of pincurls</i> | 2/4/2012 |
|            | Vocabulary | <i>Students will write out Terminology and Definitions</i>         |          |
|            | Theory     | Students will complete review questions in Theory Workbook         |          |
|            |            |  |          |
|            |            |  |          |

Week 6

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                        | Type              | Description   | Due              |
|-----------------------------------|-------------------|---|------------------|
| <i>Chapter 14<br/>Haircutting</i> | <i>45 Shear</i>   | <i>Learn and perform a<br/>45 degree haircut on<br/>manikin</i>               | <i>2/11/2012</i> |
|                                   | <i>Vocabulary</i> | <i>Students will write<br/>out Terminology and<br/>Definitions</i>            |                  |
|                                   | <i>Theory</i>     | <i>Students will<br/>complete review<br/>questions in Theory<br/>Workbook</i> |                  |
|                                   |                   |   |                  |
|                                   |                   |   |                  |

*Week 7*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name) | Type       | Description  | Due       |
|------------|------------|--|-----------|
| Ch. 14     | 45 Razor   | Learn and perform a 45 degree haircut on manikin           | 2/18/2012 |
|            | Vocabulary | Students will write out Terminology and Definitions        |           |
|            | Theory     | Students will complete review questions in Theory Workbook |           |
|            |            |  |           |
|            |            |  |           |

Week 8

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                              | Type              | Description   | Due              |
|---|-------------------|---|------------------|
| <i>Ch. 18 Chemical Texture Services</i> | <i>90 Shear</i>   | <i>Learn and perform a 90 degree haircut on manikin</i>           | <i>2/25/2012</i> |
|   | <i>Vocabulary</i> | <i>Students will write out Terminology and Definitions</i>        |                  |
|   | <i>Theory</i>     | <i>Students will complete review questions in Theory Workbook</i> |                  |
|   |                   |   |                  |
|   |                   |   |                  |

*Week 9*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name) | Type | Description | Due      |
|------------|------|-------------|----------|
|            | TAKS |             | 3/4/2012 |
|            |      |             |          |
|            |      |             |          |
|            |      |             |          |
|            |      |             |          |

Week 10

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)    | Type              | Description   | Due              |
|---------------|-------------------|---|------------------|
| <i>Ch. 18</i> | <i>90 razor</i>   | <i>Learn and perform a 90 degree haircut on manikin</i>           | <i>3/11/2012</i> |
|               | <i>Vocabulary</i> | <i>Students will write out Terminology and Definitions</i>        |                  |
|               | <i>Theory</i>     | <i>Students will complete review questions in Theory Workbook</i> |                  |
|               |                   |   |                  |
|               |                   |   |                  |

*Week 11*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name) | Type                | Description | Due              |
|------------|---------------------|-------------|------------------|
|            | <i>Spring Break</i> |             | <i>3/18/2012</i> |
|            |                     |             |                  |
|            |                     |             |                  |
|            |                     |             |                  |
|            |                     |             |                  |

*Week 12*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                 | Type                       | Description   | Due              |
|----------------------------|----------------------------|---|------------------|
| <i>Ch. 19 Haircoloring</i> | <i>State Board Haircut</i> | <i>Learn and perform a 90 degree State Board haircut on manikin</i> | <i>3/25/2012</i> |
|                            | <i>Vocabulary</i>          | <i>Students will write out Terminology and Definitions</i>          |                  |
|                            | <i>Theory</i>              | <i>Students will complete review questions in Theory Workbook</i>   |                  |
|                            |                            |   |                  |
|                            |                            |   |                  |

*Week 13*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**



| Item(Name)          | Type       | Description  | Due      |
|---------------------|------------|--|----------|
| Ch. 19 Haircoloring | 180 Shear  | <i>Learn and perform a 180 degree haircut on manikin</i>   | 4/1/2012 |
|                     | Vocabulary | <i>Students will write out Terminology and Definitions</i> |          |
|                     | Theory     | Students will complete review questions in Theory Workbook |          |
|                     |            |  |          |
|                     |            |  |          |

Week 14

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name) | Type       | Description  | Due      |
|------------|------------|--|----------|
| Ch. 19     | Extensions | Learn and understand different methods of attaching artificial hair extensions | 4/8/2012 |
|            | Vocabulary | Students will write out Terminology and Definitions                            |          |
|            | Theory     | Students will complete review questions in Theory Workbook                     |          |
|            |            |  |          |
|            |            |  |          |

Week 15

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)                           | Type              | Description   | Due              |
|--------------------------------------|-------------------|---|------------------|
| <i>Chapter 30 Seeking Employment</i> | <i>Perms</i>      | <i>Understand Perm tool techniques</i>                            | <i>4/15/2012</i> |
|                                      | <i>Vocabulary</i> | <i>Students will write out Terminology and Definitions</i>        |                  |
|                                      | <i>Theory</i>     | <i>Students will complete review questions in Theory Workbook</i> |                  |
|                                      |                   |   |                  |
|                                      |                   |   |                  |

*Week 16*

**Topic/Overview:** This week focuses on

**Summary of Week 1 Assignments & Activities**

| Item(Name)   | Type              | Description  | Due              |
|--|-------------------|--|------------------|
| <i>Ch. 31 &amp; 32 On the Job and The Salon Business</i> | <i>Haircolor</i>  | <i>Learning Techniques and manipulations of mixing color</i> | <i>4/22/2012</i> |
|  | <i>Vocabulary</i> | <i>Students will write out Terminology and Definitions</i>   |                  |
|  | Theory            | Students will complete review questions in Theory Workbook   |                  |
|  |                   |  |                  |
|  |                   |  |                  |

**Grading Policy**

Each week, I will provide grades or scores and comments on assignments within 6 days of when they were submitted. After I send feedback each week, I will post a notification in the **Main** forum.

Late assignments receive a 10% deduction for each day they are late if assignments are not posted by 11:59 p.m. central on the day they are due. Assignments more than 5 days late will not be accepted. Technological issues will not be considered as valid grounds for late assignment submission. In the event of a server outage, students should submit assignments to the instructor.

| Percent<br>age %                                      | Grade                                  |
|---|--|
| Instructors:<br>please enter<br>grade percent<br>age. | Instructors:<br>enter letter<br>grade. |
| 90-100  | A                                      |
| 80-90   | B                                      |

### **Special Needs**

Odessa College complies with Section 504 of the Vocational Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. If you have any special needs or issues pertaining to your access to and participation in this or any other class at Odessa College, please feel free to contact me to discuss your concerns. You may also call the Office of Disability services at 432-335-6861 to request assistance and accommodations.

## Learning Resource Center (Library)

The Library, known as the [Learning Resources Center](#), provides research assistance via the [LRC's catalog \(print books, videos, e-books\)](#) and [databases \(journal and magazine articles\)](#). [Research guides](#) covering specific subject areas, [tutorials](#), and the "[Ask a Librarian](#) " service provide additional help.

## Student E-mail

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

## Student Portal

Please access your [Odessa College Student E-mail](#), by following the link to either set up or update your account: <http://www.odessa.edu/gmail/>. **All assignments or correspondence will be submitted using your Odessa College email.**

## Technical Support

For Blackboard username and password help and for help accessing your online course availability and student email account contact the Student Success Center at 432-335-6878 or online at [https://www.odessa.edu/dept/ssc/helpdesk\\_form.htm](https://www.odessa.edu/dept/ssc/helpdesk_form.htm).

## **Important School Policies**

For information regarding student support services, academic dishonesty, disciplinary actions, special accommodations, or student's and instructors' right to academic freedom can be found in the [Odessa College Student Handbook](#).